Dear Parents

I wanted to let you know that your child is in one of our Career and Technical Education courses. Listed below are the areas the student will master. Your 7th grade student will remain in the course for the entire semester. Students will use the problem solving process to identify problems and find solutions,
Students will create and share the content on their own web pages. After deciding what content you want to share with the world, you'll learn how to structure and style your pages using HTML and CSS. You'll also practice valuable programming skills such as debugging and commenting. By the end of the unit, you'll have a personal website that you can publish to the Internet.

Students Will:

- create and share the content on their own web pages
- structure and style your pages using HTML and CSS.
- develop valuable programming skills such as debugging and commenting.
- create a personal website that can be published

Grading Policy
Students are graded using the Gaston County Schools weighted grading scale and will be graded on:

1.	Tests, major projects, papers, and performances	40%
2.	Quizzes, class work, common assessments	30%
3.	Guided Work and group activities	20%
4.	Homework	10%

Each student will be encouraged to achieve a minimum of 80% on each **test or in-class assignments.** If a student has difficulty passing a certain skill, additional help and remedial assignments will be given until said student passes with a minimum of 80% accuracy. All remedial and makeup work will take place outside of class time. Each student is responsible for getting make-up work and scheduling make-up test.

Grading Scale

I use a point system and the Gaston County grading scale to determine student grades. The grading scale is as follows:

100-90	A
89-80	B
79-70	C
69-60	D
59- 0	F

Students may bring their own headsets.

If you would like to donate items for the classroom the following things are needed:

- Hand sanitizer
- Kleenex
- Band Aides
- Earbuds (for student instructional videos)

Assignments:

Students will be expected to hand in assignments when they are due. Assignments that are late will be deducted 10% for every day they are late. Classes are designed for students to complete all work in class.

We will be using Canvas, which is a free and secure learning network for teachers, students, and schools. It provides a safe way for us to connect, share content, access homework, participate in discussions and receive class information.
Google Classroom is accessible online and through any mobile device with Internet capabilities – including free apps for iPhone, iPad, iPod touch and Android devices. Students can access their account from any mobile device or computer, and set up notifications within Google Classroom to receive alerts/reminders via text or email. Google Classroom will be used strictly for educational purposes using the following guidelines:

- Students will be required to use appropriate grammar instead of texting language

- Google classroom will be set up so students will not be able to send private student-to-student messaging- the site will be used to discuss school-related content only

- All school rules and consequences related to student interactions apply to online collaboration.

I look forward to a great year as we incorporate the use of technology into our classroom.

Please do not hesitate to contact me if you have any questions or concerns.
Please do not hesitate to contact me if you have any questions or concerns. I can be reached:
Instructor Name: Angela Sanders
Email: Ahsanders@gaston.k12.nc.us
Room: #209 CTE Business Computer Lab

Please return this portion

to Mrs. Sanders

I have read and understand what is outlined in the syllabus. I also understand that there will be an end of course exam (EOC) at the end of the semester.

Student Name (printed):

_____

Student:_____Date:_____

Parent:_____Date:_____

Parent
Email:_____Phone:_____

Parent Cell Number: _____ Best Time to
call:_____

Does your student have internet access? Yes_____   No_____

Any other information that I may need to know: